

Minutes of the Parish Council Meeting held on Monday 8 August 2016 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas (Chairperson), B Hallam, A Belgrove A Ray, R Settle and the Clerk

Members of the Public Present: WCC H Roberts & RBC E Crane (both part meeting)

1. **Apologies:** None received
2. **Declaration of Interests** – None declared
3. **Questions from the Public** None

3.1 **RBC E Crane** updated the Council on the following:

3.1.1. **Play Scheme Funding** – no funding available in the present financial year – need to contact RBC (T Kittendorf) as to future RBC funding.

Councillor Settle agreed to contact T Kittendorf.

3.1.2. **Local Plan Rugby** – Aware that Willoughby Parish Council had sent a letter of objection to the proposed development at Lodge Farm on the A45 and that the Parish Council had received a letter of acknowledgement. At present no more action could be taken by Willoughby Parish Council until detailed Planning Permission requested.

3.2. **WCC H Roberts** updated the Council on the following:

3.2.1. Next Dunchurch Divisional Panel Meeting at Marton on 19 September.

3.2.2. Applications for grants from the WCC Councillors Fund could now be made.

3.2.3. WCC H Roberts advised that repairs to the manhole cover at Gate Farm on the A45 have resulted in rain water from the roads again entering Gate Farm. Councillor Roberts advised we contact the Highways Department so that the Contractors return to remedy the problem. Councillor Thomas to contact Highways.

RBC E Crane and WCC H Roberts left the meeting.

4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Ray the minutes of the meeting on 12 July 2016 were approved as a true record and signed by the Chairperson and Clerk.
5. **MATTERS ARISING FROM THE MINUTES**
 - 5.1 **Notice Board** – Now installed in the Amenity Garden – thanks to Councillors Hallam and Thomas.
 - 5.2 **Post Box Repainting** still awaiting response from GPO.
 - 5.3 **Playing Field Extension** – The Chairperson continues to chase the Contractors for a commencement date for levelling the Playing Field Extension and a quotation for the removal and replacement of the hedge on the Vicarage side. Councillor Hallam to contact the Contractor.
 - 5.4 **Sign on A45 (Dunchurch Side)** replaced.

5.5. **Verges A45** – the verges on the sides of the footpath along the A45 have been cut back following requests from the Parish Council.

5.6 **Overgrown Hedges**

5.6.1. Brooks Close – cut back

5.6.2. Lower Street – cut back

5.6.3. Main Street – outstanding – Council has written the Rugby Borough Council requesting action.

5.6.4. Magdalen Road Sub Station – Clerk to follow up previous requests.

6. **PLANNING** – Plans for alterations to 48 Main Street to be circulated to Councillors for consideration.

7. **CORRESPONDENCE.**

7.1. **Register of Electors** – alterations to the Register of Electors in July 2016 received to be circulated to Councillors.

7.2. **Anonymous Letter** – Letter re deposits of horse droppings in the Street and requesting Council action will be considered if the anonymous author makes themselves known to the Council as the Council does not action anything forwarded anonymously.

7.3 **Rugby Borough Council** – Acknowledge letter regarding the Parish Council's objections to the proposed Development at Lodge Farm on the A45.

7.4. **7.5 Tonne Limits** – A detailed map from Northamptonshire County Council showing proposed Weight restrictions route in Warwickshire & Northamptonshire regarding access to Kilsby.

8. 8.1. **VDS/Parish Plan/Emergency Plan** – Thanks to Councillor Settle these are now ready for publication and are to be distributed to every household in Willoughby. Councillors Settle and Belgrove to pack with all Councillors helping in delivery. Clerk to obtain 200 A4 envelopes.

8.2. **Playing Field Extension** – As minuted in 5.3 Contractor to be chased. Chairperson to advise Rugby Borough Council about possible delay in Grant call off.

8.3. **Highways** – nothing to report.

8.4. **Neighbourhood Watch**

8.4.1. Councillor Settle to request Mr Jackson (Willoughby Monthly) to highlight that Neighbourhood Watch only works if people are aware of incidents (real or suspected) and to let Councillor Settle aware of any suspicious sightings etc. Also to advise parishioners of thefts from Village gardens.

8.4.2. Councillor Settle to request PCSO H Seal to investigate the use of Fox Covert as a racetrack for Motor Cycles.

8.5. **Local Council Award Scheme** – On the casting vote of the Chairperson the Council has agreed to join this Scheme – Councillor Settle to obtain more detailed information on future steps (training etc).

8.6. **Vice-Chairperson** – The Parish Council is to consider appointing a Vice Chairperson to stand in the absence of the Chairperson.

Councillor Thomas to look at a list of Parish Council responsibilities to see if they can be broken down so as to give each Councillor a number of responsibilities. This should enable Parishioners to be able to contact a

Councillor directly responsible for alerting their concerns to the Parish Council Meetings and perhaps advise prior to any meeting.

9. **FINANCIAL REPORT**

On the proposition of Councillor Ray seconded by Councillor Belgrove the following payments were approved:

W S Gardens	£390.00
WALC – Subs	£121.00
TBS Building Supplies	£ 77.48
J R Press Printing	£946.80
Numbers Plus	£118.80

Date of Next Meeting – Tuesday 20 September 2016 at 7.30 pm in the Village Hall.

Parish Clerk..... **Chairperson**.....

Date