

Willoughby Neighbourhood Development Plan

Steering Group Minutes 11 February 2019, 7.00pm at the Village Hall

- 1. Present:** Maggie Beech, Brian Hall, Ken Miles, Steve Palmer, Mike Thomas, Jim Rowley.
- 2. Declaration of interests:** None for this meeting.
- 3. Statements and Questions from the Community:** None.
- 4. Minutes of the meeting held on 14 January 2019:** Approved.
- 5. Update on Actions and other matters arising from the minutes:** See 8 below.
- 6. Rugby Borough Council Local Plan update**

Nothing further since last SG meeting.

7. Current Consultation (Regulation 14)

We agree 12 waterproof posters, and a flyer to be delivered to residents and businesses over the weekend 2 - 3 March 2019. BH to send wording for flyer to MB.

Action: BH, MT, MB, All

8. Basic Conditions Statement and Consultation Statement

Louise Kirkup has produced the Basic Conditions Statement and MB will send our comments. MB and SP have assembled the material for the Consultation Statement and MB has sent it to Louise Kirkup who has produced a first draft.

9. Finance

We have now been awarded the full £9000 grant and when Kirkwells invoice before the end of March we will have spent £10,763.00. Whilst there will be some additional costs it should not exceed £11,000.

10. Urgent business: None.

11. Date of next meeting: 11 March 2019, 7.00pm in the Village Hall.