

Minutes of the Parish Council Meeting held on Tuesday 9 June 2015 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas, B Hallam, A Belgrove
A Ray, R Settle and the Clerk

Members of the Public Present: County Councillor H Roberts, Mr B Faxon
Mr J Prymaka

1. **Apologies:** None received
2. **Declaration of Interests** - None
3. **Questions from the Public**
 - 3.1 The Chairperson invited Mr B Faxon, who was acting as an Agent for Mr J Prymaka, to address the meeting on the proposed Planning Application that was in preparation for submission to Rugby Borough Council on the erection of a temporary Timber Building on land off the A45. The proposed dwelling would be for residential use sited on the existing footprint as exists at present.
The reason for the proposal was due to ill health and continual vandalism of the existing buildings.
The Chairperson said that Councillors could only consider the application once formal application was made to Rugby Borough Council.

Mr Faxon and Mr Prymaka left the meeting.

4. **Minutes** on the proposition of Councillor Hallam seconded by Councillor Settle the minutes of the meeting on 19 May 2015 were approved as true record and signed by the Chairperson and Clerk.
5. **County Councillor H Roberts**
 - 5.1 **Councillors Grant** – CC Roberts informed the meeting that the Councillors Grant (up to £5000) now included requests to cover Culture & History projects. Parish Council to advise the Willoughby Society of this, but any applications by them would have to be direct to CC H Roberts.
 - 5.2 **A45** – CC H Roberts is pressing Warwickshire County Council for them to install Speed Cables across the A45 at Willoughby road junctions to enable a true assessment of vehicles speeds along this stretch of road.
 - 5.3 **7.5 Tonne Vehicles Longdown Lane**
CC H Roberts is confident that this restriction would be implemented in the near future.

County Councillor H Roberts left the meeting.

6. **Planning Applications** – None
7. **MATTERS ARISING FROM THE MINUTES**
 - 7.1 **Parish Notice Board** – Quotations received from Glasdon and Greenbarnes to be circulated to Councillors for consideration.

7.2 **Laptop** – The purchase of a Laptop for use by the Council still to be made.

7.3 **Bins – Lower Street** – The Clerk had visited the residents of No: 2 White Barn Close and requested the removal from Lower Street the refuse bins as soon as possible after collection.

7.4 **WALC – Local Councils Explained** – This publication on order from WALC.

7.5 **Rose Inn Fence** – Supporting posts holding up the fence between the Rose Inn and the Playing Field have been removed and the fence repaired.

7.6 **BT Phone Box** – BT had replied to the Parish Council again offering the purchase of the existing Phone Box for £1.00. Council agreed to undertake this purchase and the Clerk to ascertain if electricity would be left available at the Box if the Card Phone was removed.

8. 8.1 **Village Pond** – The dead branch in the middle of the pond left by the Contractors due to a nest amongst the branches was to be removed as soon as the nest was vacated. Councillor Hallam to advise Contractors when this occurred.

8.2 **Playing Field Grant** – A decision on the application to the Rugby Development Fund (RBC) was awaited – an application as to a possible grant from WREN was being considered.

9. **Conservation**

9.1.1. **Footpath R244** – the length of this footpath from its point at Pye Court across Big Field on to the A45 has had the Crop killed.

9.1.2. **Highways** – The new Locality Officer (Highways WCC) was visiting Willoughby shortly and the flooding of the A45 under the old Railway Bridge, the damaged railings opposite Barberrry Cottage and the pot holes on the triangle (White House Cottage) would be brought to his attention.

9.2 **Neighbourhood Watch** – Councillor Settle was trying to arrange the Annual Meeting for Neighbourhood Watch in October.

Two new members had now joined Neighbourhood Watch.

Councillor Settle also reported that petty incidents continue to take place in Willoughby and surrounding villages.

9.3 **Village Hall Car Park** – Mr W Hewitt was in the process of completing the plans and layout of the proposed Village Hall Car park and a formal application would be made to the Planning Department (RBC) once completed.

9.4 **Village Plan** – The final draft copy of the “Willoughby Parish Plan Action Plan” was available at the meeting and Councillors agreed to take this away to feed back any last minute changes in the next few days.

The Final Action Plan accompanied by a forwarding letter from the Chairperson would be delivered to every house.

9.5 **Village Design Statement** – Ongoing

10. **Finance**

10.1 **External Audit** - on the proposition of Councillor Belgrove seconded by Councillor Ray the completed Annual Return for submission to Grant Thornton was approved and signed by the Chairperson and Clerk.

10.2 On the proposition of Councillor Settle seconded by Councillor Ray the following payments were approved:

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|------------------------------|---------|
| Village Hall Hire | £ 10.00 |
| W S Gardens – Lengthsman | £199.99 |
| Zurich Municipal – Insurance | £771.45 |
| W S Gardens – Mowing | £360.00 |
| W S Gardens – Lengthsman | £199.99 |

11. **Date of the Next Meeting** - Tuesday 14 July 2015 at 7.30 pm in the Village Hall. .

Parish Clerk..... **Chairperson**.....

Date