

Minutes of the Parish Council Meeting held on Tuesday 18 August 2015 in the Village Hall at 7.30 pm

Members Present: Councillors M Thomas, B Hallam, A Belgrove
A Ray, R Settle and the Clerk

Members of the Public Present: County Councillor H Roberts & Rugby Borough
Councillor E Crane

The Chairperson welcomed Councillor Crane to the meeting and explained the format undertaken by her predecessor at Willoughby Parish Council meetings

1. **Apologies:** None received
2. **Declaration of Interests** - None declared
3. **Questions from the Public** - None
4. **Minutes** on the proposition of Councillor Belgrove seconded by Councillor Settle the minutes of the meeting on 14 July 2015 were approved as true record and signed by the Chairperson and Clerk.
5. **County Councillor H Roberts**
 - 5.1 **7.5 Tonne Vehicles Longdown Lane** – The HGV proposal for the 7.5 tonne weight restriction on this road had been sent out for consultation. Our Chairperson had replied to WCC on the Parish Council's behalf. Councillor Roberts stated, however, that the Police were not prepared to support the proposal based on a traffic survey on the number of HGV's using the road. County Councillor Roberts and Willoughby Parish Council will continue to fight for this introduction.
 - 5.2 **Ragwort** – County Councillor Roberts asked to be advised of any areas in the Parish which was experiencing Ragwort to be brought to his attention so that WCC can arrange for spraying of these areas.
 - 5.3 **Councillor Grant** – The Parish Council has made an application for £1500 from the Councillors Grant for the provision of a Defibrillator in the Village.

County Councillor Roberts and Rugby Borough Councillor E Crane left the meeting.

6. **MATTERS ARISING FROM THE MINUTES**
 - 6.1 **Notice Boards** – a Quotation from Russell Vessey Kitchens & Joinery for a replacement Notice Board was to be circulated to Councillor for consideration along with other Quotations.
 - 6.2 **Laptop** – An order had been placed for the purchase of a Laptop for use by the Council. Delivery was expected on 19 August. Clerk asked to add Willoughby Website onto the Agenda for further meetings.
 - 6.3 **Village Pond** – Contractors have removed the dead branch from the middle of the Village Pond.
 - 6.4 **Magdalen Road Sub Station** – E.ON had circulated pictures which they

claimed had cleared up the vegetation around the Sub Station. Clerk and Councillor Belgrove to check and advise E.ON if not satisfied.

7. PLANNING APPLICATIONS

7.1 Playing Field North of Village Hall R15/1492 – An application from the Parish Council has been made for a change of use of agricultural land to provide an extension to the existing Village Playing Field. RBC Planning have requested that a precautionary method statement should be completed (prior to any works being undertaken) by a member of the Chartered Institute of Ecology & Environmental Management. The Chairperson is in the process of making such an undertaking.

7.2 Bath Farm (R15/1484) – A Planning Application made for the demolition of existing Conservatory and erection of new classic style Orangery. The Parish Council has raised no objections.

7.3 1 Magdalen Road(R15/0180 – Planning permission granted for the erection of a side and rear extension. The Parish Council had raised no objections.

7.4 Forrabury Main Street (R15/1504) Planning application for erection of single storey front and rear extension and installation of new windows to front elevation. Parish Council has raised no objections.

8. 8.1 Playing Field

8.1.1. Safety Inspection – Arrangements have been made for ROSPA to conduct a Safety Inspection in September.

8.1.2. Councils Solicitors have advised that the responsibility for upkeep of the hedge on the Dunchurch side of the Playing Field Extension is that of the neighbouring owner.

8.1.3. Land Registry – To assist in the completion of formal Documents from the Land Registry the Clerk is to examine the minutes of Parish Council meetings held in the 1950's and 1960's.

8.2 Conservation Issues

8.2.1. Railings – Barberry Cottage – The railings opposite Barberry Cottage have been repaired.

8.3 Local Council Award Scheme/Parish Plan/Village Design Statement/Emergency Plan

8.3.1. Local Council Award Scheme Chairperson to look into what is required to achieve this award.

8.5.3. Village Design Statement – Narrative completed and a Draft copy is expected to be available at the next meeting for proof reading.

8.4. Neighbourhood Watch – Incident Reports are now being placed on the Council Notice Board in Main Street. Councillor Thomas to raise with the Police Commissioner the lack of feedback regarding action or results on incidents raised which are detailed on the Incident Reports.

8.5 Website www.willoughbyparishcouncil.org - Clerk asked to obtain password for the Router from the Village Hall Committee to enable the website to be used at the Village Hall.

9. FINANCE

On the proposition of Councillor Settle seconded by Councillor Belgrove

seconded by Councillor Settle the following payments were approved:

St John's Ambulance W Weekend	£217.80
E.ON Maintenance	£180.01
W S Gardens – Mowing	£240.00
W S Gardens – Lengthsman	£199.99

10. Urgent Business

10.1 **Defibrillator** – The Village Hall Committee to be approached as to the possibility of placing a Defibrillator once obtained on the Wall at the Village Hall

10.2 **Church Bells** The Parish Council had received a number of complaints regarding the playing of the Church Bells for 2 2/2 hours on Saturday 15 August. Complaints were as to the length of playing and noise on a hot Saturday summer evening between 6.30 and 9.00 pm. Chairperson had responded to the complaints stating that this was a matter for the Parochial Church Council to deal with.

10.3 **Playing Field – Dogs** – Council to remind dog owners that dogs are not allowed in the Playing Field.

10.3 **Japanese Knot Weed** – Mr Hewitt is to be asked if he can examine a plant in the Village and establish if it is Japanese Knot Weed.

11. **Date of the Next Meeting** - Tuesday 22 September 2015 at 7.30 pm in the Village Hall. .

Parish Clerk..... **Chairperson**.....

Date